

## Meeting Minutes – Meeting No. 1 / 2010

### Brisbane Airport Community Aviation Consultation Group (BACACG)

Date/Time	Friday 30 April 2010, 10:00–15:00
Place	The Bailey Room, Novotel Hotel, Brisbane Airport
Present	Major General Peter Arnison (PA) – Chairperson Community Interest Monitor (Griffith) ( <i>Note CIM for Griffith advised - 10:30am arrival</i> ) Community Interest Monitor (Moreton) Community Interest Monitor (Bonner) Mr Rodney Kendall (RK) – Federal Seat of Brisbane (Office of Arch Bevis MP) Mr Michael Pattemore (MP) – The Lord Mayor’s Office Mr Michael Young (MY) – Virgin Blue Mr Geoff Dittmar (GD) – AirServices Australia Mr Andrew McEwan (AM) – Department of Infrastructure ( <i>in place of Darren Crombie</i> ) Mr Paul Coughlan (PC) – Brisbane Airport Corporation Mr Mark Willey (MW) – Brisbane Airport Corporation Ms Rebecca McConochie (RM) – Observer (BAC) Mr Jim Carden (JC) – Observer (BAC) Mr Luke Osborne (LO) – Observer (Commonwealth Govt) Mr Scott Stone (SS) – Observer (Commonwealth Govt) Ms Erin Hansen (EH) – BACACG Secretary

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Apologies	Ms Leanne Linard – Community Interest Monitor Mr Darren Crombie – QLD Government Ms Yvette D’Ath – Federal Seat of Petrie Mr Andrew Sellick - Qantas
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Introduction and welcome

BACACG Chair Major General Peter Arnison (PA) welcomed BACACG members to the meeting.

BAC CEO Julieanne Alroe welcomed members and briefed on the role of BAC in relation to BACACG and indicated the support and assistance BAC would provide.

The members briefly introduced themselves.

Conduct of Meetings

PA made the following suggestions to the Group:

- Conduct four meetings in the first year, with perhaps fewer meetings subsequently as Group members become more informed.
- Meetings characterized by a cooperative and respectful approach.
- Members avoid side conversations.
- Group refers questions to relevant organisations and Governments as required.
- Agenda and papers forwarded to members seven days prior to meetings.
- Member initiated agenda items to the Group's secretary in accordance with above timeframe.
- The secretary will aim to get the minutes of meetings out within seven days.
- The agenda will generally consist of standing items, actions arising and community and organizational member issues.

The above details were agreed.

The Group discussed a policy on 'observers' attending meetings. It was agreed that meetings should be as open as possible, and that observers should be allowed to attend.

A shared vision for BACACG

Members discussed what they hoped to achieve through their participation in this forum. Themes included:

- Understanding why things did (and did not) happen at Brisbane Airport.
- Understanding community perspectives on the Airport and the aviation industry in general.
- Issues and solutions for residents affected by Aircraft noise.
- Achieving balance with respect to the Airport's safety,

economic and social responsibilities.

- Forwarding problems/issues to the relevant parties; governments, airlines, BAC and Air Services.
- Improving disability access, surface transport/access to the airport, security, and managing a growing workforce.
- Understanding issues relating to growing capacity needs.
- Assist in facilitating understanding in the community to enable informed decisions about where to live (in relation to current and future flight paths/aircraft noise).
- Assist in facilitating better communication between Groups and organisations, leading to better relationships between all parties.
- Assist in facilitating better communication between the Airport community and the public.
- Gaining a better understanding of broader airport and aviation operations and imperatives.

#### The bigger picture

#### White Paper requirements

- The Federal Government's Aviation White Paper outlines two types of forums which Airports must have. The first is a high-level planning coordination forum. The second is a forum to address community relations issues.
- The White paper suggests the needs for more effective engagement with the community and forums for greater engagement and greater transparency.

Discussion followed regarding responsibility for curfews. SS advised that the Commonwealth makes such decisions and reminded the Group of the curfew review planned for the Brisbane Airport in 2012

#### BAC's Community Engagement Program

#### Community

- Community Steering Group
- Brisbane Airport Community Forum
- Brisbane Airport Community Forum online
- New Parallel Runway public engagement strategy
- Brisbane Airport Experience Centre (opening mid-year)

## Technical

- Technical Noise Working Group
- Brisbane Airport and Area Round Table
- Capacity and Service Improvement Forum

Discussion followed on the nature of the interaction between the wider community and the various elements of BAC's community engagement program.

Particular focus was on the need to deliver appropriate responses to issues raised by the community, the role of the Group in feeding back ideas and concepts to the various responsible entities including the prospect that changes to existing approaches and policy could be affected.

## BACACG Terms of reference

The terms of reference were reviewed. The following amendments were suggested:

- Point 3 – Suggest changing the language in this sentence from “responding to complaints” to reflect the role of the Group in both responding to and facilitating solutions. CIM for Moreton indicated that she would re-draft for further consideration.
- Point 4 – To focus more on a two-way dialogue between the Group and the various responsible entities, rather than the Group merely providing feedback in a one-way dialogue.
- Add a further ‘point 5’ to enable the Group to consider any other matters it deems relevant.

Further, it was recommended that the terms of reference be reviewed every six months or so, and modified as circumstances require.

EH to distribute an updated version of the Terms Of Reference document for the Group's review prior to the next meeting.

## Future presentations

The Group expressed an interest in the following information:

- Briefing on how other airports, nationally and internationally manage their community relations,
- Briefing on the role of AirServices Australia
- Presentation on the Brisbane Airport Master Plan
- Presentation on the New Parallel Runway project
- A tour of the Airport precinct
- A site visit to the Brisbane Airport Experience Centre

once it is opened.

- A briefing to enable a better understanding of the technical elements of noise; why some types of noise may be accepted, while other types may not be. GD suggested an acoustics engineer could be organized to speak to the Group.
- A better understanding the impacts of noise on communities, including copies of recent studies.
- A briefing by an aircraft pilot outlining take off and landing considerations.
- A briefing to enable an understanding of where the flight paths are at the moment and how the New Parallel Runway will change flight paths and noise distribution. This will enable a better understanding property development information and its potential impact on communities.
- A glossary of airport related acronyms and an undertaking to avoid their use in relation to the Group and the wider community
- The distribution of future presentation material to the Group for perusal before meetings.

#### Regular reporting information

The Group expressed an interest in viewing the following monthly information as standing items at Group meetings:

- BAC Complaints register.
- Community Forum reports.
- Noise complaint data.

The Chair requested that questions and responses from previous BAC Community Forums be provided at the next meeting.

#### General Business

The Group discussed the role of ‘community representatives’ and the expectation of the role that these individuals would play.

It was agreed that community members would leave themselves vulnerable to large numbers of personal phone calls, etc if their personal details were made public.

There were also some concerns expressed about the time commitment involved with acting as a representative of the community.

Following this discussion, it was proposed that the community members be referred to as “Community Interest Monitors” rather than “Community Representatives”. This proposal was accepted by the Group.

The Group discussed how individuals would advertise their involvement in the Brisbane Airport Community Aviation Consultation Group. It was proposed that a website be set up for the Group and a business email address for members of the public wanting to contact the Group.

EH to investigate and brief at the next meeting.

#### Next Agenda

Following discussion it was agreed that the following items be included on the Agenda for the next meeting:

- Presentation from Scott Stone regarding Airports legislation and its intersection with State Government legislation and Local Government regulations.
- Tour of AirServices Australia and a presentation on the role of AirServices Australia.
- Review terms of reference.
- Website/email contact update.

#### Date for Next Meeting

It was proposed that the next meeting be held Tuesday 8 June 2010, 10am – 2pm.

AirServices Australia offered to host the meeting in their offices. EH to confirm.

The following dates and times were flagged as possible future meeting dates:

Monday 16 August 2010, 10am – 2pm

Monday 11 October 2010, 10am - 2pm

Monday 6 December 2010, 10am – 2pm

Location BAC Headquarters

#### Meeting Close

The Chair thanked all members for their contribution and BAC for facilitating the excellent arrangements.

The Meeting closed: 2:20pm